

**Argyll and Bute Council**  
**Comhairle Earra-Ghàidheal Agus Bhòid**

*Customer Services*  
*Executive Director: Douglas Hendry*



*Kilmory, Lochgilphead, PA31 8RT*  
*Tel: 01546 602127 Fax: 01546 604435*  
*DX 599700 LOCHGILPHEAD*  
*22 August 2017*

**NOTICE OF MEETING**

A meeting of the **OBAN COMMON GOOD FUND** will be held in the **MUNICIPAL BUILDINGS, OBAN** on **TUESDAY, 29 AUGUST 2017** at **2:30 PM**, which you are requested to attend.

Douglas Hendry  
Executive Director of Customer Services

**BUSINESS**

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES** (Pages 1 - 4)  
Oban Common Good Fund – 29<sup>th</sup> June 2017
4. **NEW TRUSTEE PHOTOSHOOT**
5. **CORRESPONDENCE**
  - (a) Mod Academy (Pages 5 - 6)
  - (b) Highlands & Islands Music & Dance Festival (Pages 7 - 8)
6. **END OF PROJECT MONITORING FORMS**
  - (a) Oban Music Society (Pages 9 - 12)
- E1** 7. **ACTUAL INCOME EXPENDITURE REPORT** (Pages 13 - 14)  
Report by David McGregor, Simmers & Co
8. **NEW APPLICATIONS**
  - E1** (a) Oban Winter Festival (Pages 15 - 34)
  - E1** (b) Oban Communities Trust (Pages 35 - 80)

The Committee will be asked to pass a resolution in terms of Section 50(a)94) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

**E1 Paragraph 6** Information relating to the financial or business affairs of any particular person (other than the authority)

## **OBAN COMMON GOOD FUND**

Councillor Kieron Green

Councillor Jim Lynch

Councillor Sir Jamie McGrigor

Councillor Elaine Robertson (Chair)

Shirley MacLeod, Area Governance Manager (Clerk)

Contact: Danielle Finlay, Senior Area Committee Assistant - 01631 567945

**MINUTES of MEETING of OBAN COMMON GOOD FUND held in the MEMBERS ROOM,  
KILMORY, LOCHGILPHEAD  
on THURSDAY, 29 JUNE 2017**

**Present:** Councillor Elaine Robertson (Chair) (Chaired items 4-11)

Councillor Kieron Green  
Councillor Jim Lynch

Councillor Sir Jamie McGrigor

**Also Present:** Councillor Roddy McCuish Councillor Andrew Vennard

**Attending:** Shirley MacLeod, Area Governance Manager (Chaired item 1-3)

**1. APOLOGIES**

There were no apologies intimated.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest intimated.

**3. MINUTES**

**(a) Oban Common Good Fund - 10th February 2017**

The minutes of the Oban Common Good Fund meeting held on 10<sup>th</sup> February 2017 were approved as a correct record.

**(b) Special Oban Common Good Fund - 10th March 2017**

The minutes of the Special Oban Common Good Fund meeting held on 10<sup>th</sup> March 2017 were approved as a correct record.

**(c) Special Oban Common Good Fund - 20th March 2017**

The minutes of the Special Oban Common Good Fund meeting held on 20<sup>th</sup> March 2017 were approved as a correct record.

**4. APPOINTMENT OF CHAIR OF OBAN COMMON GOOD FUND**

A report inviting the Trustees of the Oban Common Good Fund to appoint a Chair of the fund was considered.

**Decision**

The Trustees nominated Councillor Elaine Robertson to be the Chair of the Oban Common Good Fund.

Proposed by Councillor Kieron Green    Seconded by: Councillor Jim Lynch

(Ref: Report by Area Governance Manager dated 29<sup>th</sup> June 2017, submitted).

The Chair welcomed the new Trustees to the Fund and thanked previous Trustees for their input.

## **5. OBSERVERS TO OBAN COMMON GOOD FUND**

A report providing the Trustees of the Oban Common Good Fund with information on the work undertaken by previous trustees in ensuring openness and transparency of decision making by the Fund, and inviting them to consider any steps they may wish to take to ensure continuation of this approach, was considered.

### **Decision**

The Trustees:

1. Noted the work previously undertaken to ensure openness and transparency of decision making by the Oban Common Good Fund; and
2. Agreed to write to the Chair of Oban Community Council and the Church Community to ask for nominations for Observers to sit on the Fund which will be taken to the next meeting of the Oban Common Good Fund in August.

(Ref: Report by Area Governance Manager dated 29<sup>th</sup> June 2017, submitted).

## **6. CORRESPONDENCE**

### **(a) MS Centre**

The Trustees considered a thank you letter from the MS Centre.

### **Decision**

The Trustees noted the information provided.

## **E1 7. END OF PROJECT MONITORING FORMS**

### **(a) MS Centre**

The Trustees considered an end of project monitoring form from the MS Centre.

### **Decision**

The Trustees noted the information provided.

## **E1 8. ACTUAL INCOME EXPENDITURE REPORT**

A financial statement detailing the current position of investment transaction for the period 1<sup>st</sup> April 2017 – 31<sup>st</sup> May 2017 was considered.

### **Decision**

The Trustees noted the information provided.

(Ref: Financial Statement by David McGregor, Simmers & Co dated 29<sup>th</sup> June 2017, submitted).

E1 **9. APPLICATION SUMMARY**

The Trustees noted the application summary for the continued and new applications.

E1 **10. NEW APPLICATIONS**

(a) **Oban Live**

The Trustees considered an application from Oban Live.

**Decision**

The Trustees asked the Area Governance Manager to write to Oban Live and explain that the Oban Common Good Fund cannot allocate funding retrospectively and welcome them to apply next year.

(b) **3rd Oban Guides**

The Trustees considered an application from 3<sup>rd</sup> Oban Guides.

**Decision**

The Trustees agreed to award £1,000.

(c) **North Argyll Eventide Home Association**

The Trustees considered an application from North Argyll Eventide Home Association.

**Decision**

Unfortunately, the Trustees could not award a grant as the application did not meet the criteria but asked the Area Governance Manager to write to North Argyll Eventide Home Association explaining the criteria and welcoming any future applications.

**11. DATE OF NEXT MEETING**

It was agreed that the Senior Area Committee Assistant would email the Trustees with possible dates for the next Oban Common Good Fund meeting in August.

Trustees agreed that the following wording be added to the Oban Common Good Fund application form:

“We would encourage those who benefit from the Oban Common Good Fund to acknowledge this support in any publicity material or event”

The Trustees agreed to have a photo taken of all new members of the fund to include the Oban Common Good Fund banner and have this sent into the Oban Times for publicity.

Clachacharra  
Taynuilt  
Argyll  
PA35 1JE

20 March 2017

Shirley MacLeod  
Oban Common Good Fund  
Municipal Buildings  
Albany Street  
Oban PA34 4AW

Dear Shirley

**Oban Common Good Fund**

On behalf of Oban Mod Academy I write to acknowledge safe receipt of the sum of £1,500 and thank the Members of the Fund for their kind consideration of our project.

Assuming that your financial year ends in March/April, please confirm that it will be in order for us to promise the funding to participating Oban schools before that date. The expenses will actually be incurred from June to October at the National Mod and earlier provincial mods.

Yours sincerely

  
**Duncan N Macdonald**

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Margaret Sime  
2 Tigh na Baile  
Connel PA37 1PJ  
[mmsime@aol.com](mailto:mmsime@aol.com)

25<sup>th</sup> February 2017

Shirley MacLeod  
Clerk - Common Good Fund

Dear Shirley, Award to the Highlands & Islands Music & Dance Festival

I am writing to acknowledge the award of £620 from the Common Good Fund and to thank those involved in considering our application.

As you may know, this year will be the 34<sup>th</sup> Festival and it continues to depend on grants, awards and sponsorship to meet the considerable expenses in attracting adjudicators and for its continued development to the benefit of the town.

Your continued support is very much appreciated.

Sincerely

Margaret Sime  
HIMDF Music Secretary

SC010287

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## **OBAN COMMON GOOD FUND GRANT - END OF PROJECT MONITORING REPORT**

*Please note: Financial details pertaining to the grant awarded must be submitted with the End of Project Monitoring Report. If this information is not provided the grant may be reclaimed by the Fund.*

The Common Good Fund needs to account for all funding allocated, and therefore request that you complete all sections of this form.

**Name of Organisation:** OBAN MUSIC SOCIETY  
**Contact Details:** Jeremy Church  
**Project Funded:** Purchase of a Grand Piano  
**Grant Allocation:** £3000.00

### 1 **Finance** (Please provide a full breakdown of all costs)

Description (from original grant application form)	Projected Costs	Actual Costs
Replacment of the existing piano with a Model A Steinway	£30,000.00	£35,000.00

### 2 **Match Funding** (Please provide details of any match funding received)

Grant Scheme	Description	Amount
Scottish Sea Foods	Grant	£5,000.00
Thomas Tullock LTD	Grant	£1,000.00

### 3 **Did you meet the aims of the project – please give details?** (The main facts and figures about actual activities, for example the number of people the organisation or project worked with and the main activities undertaken)

**The project successfully met its target of raising sufficient funds to guarantee the purchase of a restored Steinway Model A from Besbrode Pianos of Leeds. The total cost of the instrument after restoration will be £35,000. Following a 5% discount and the trade in value of the old piano the amount required was £25,750. A funds raising appeal has raised the balance.**

See enclosed invoice.

**4 What difference did your project make?** (This section should also include examples of how individual participants/services users experienced the project/activity -case studies/quotes can be used)

The new piano will enable the society to promote more events and will encourage musicians both locally and nationally to play on a magnificent instrument. This will benefit many organisations which use the piano such as the Mod, the Highland and Island Music Festival, the Mendelssohn on Mull Festival as well as local and visiting choirs and orchestras. Three showcase recitals have already been booked by Clare Hammond, Peter Evans and Sasa Donaldson, all with international recognition.

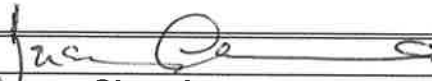
**5 Key Learning Points** Please detail any unexpected outcomes (positive and negative) including anything that would be done differently in the future.

The generous response to the appeal was more positive than we had expected which confirmed our need for a replacement piano and how it would benefit the community.

**6 Do you have any comments to help us improve the grant process?**

The Common Good Fund responded promptly to our application and the form was easy to complete. We are very grateful for their support.

**Signature**



**Print name:**

Jeremy Church

**Position held in organisation:**

Secretary, Oban Music Society

**Date:**

2<sup>nd</sup> March 2017

*Please note: The Common Good Fund reserves the right to request copies of all receipts for expenditure.*

**PLEASE GIVE BREAKDOWN IN TERMS OF AGE AND GENDER**

	MALE	FEMALE	0-4	5-9	10-16	17-24	25-64	65+
<b>HOW MANY PEOPLE BENEFITED FROM THE GRANT?</b>	Approx 200	Appriox 200			20	20	60	100

**PLEASE RETURN THE COMPLETED FORM TO:**

**BESBRODE PIANOS LTD**

*Specialist Piano Dealer and Wholesaler.  
Agents for Steinway & Sons, Feurich and Steinhoven*

Galways Mill, Braithwaite Street,  
Leeds, LS11 9XE  
Phone: +44 (0)113 2448344 Mobile: 07775603828  
Fax: 0113 245 6950  
info@besbrodepianos.com

**INVOICE**

INVOICE 10008  
DATE: FEBRUARY 28, 2017

**CUSTOMER ADDRESS:**

Oban Music Society  
Duneil  
Glen Lonan  
Oban PA34 4QE  
Jeremy Church  
Tel. 01631 770633  
Email obanmusicsociety@gmail.com

**SHIPPING ADDRESS:**

Same ?

**COMMENTS OR SPECIAL INSTRUCTIONS:**

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Steinway Model A grand #429475		£35,000
	Price to include delivery to the ground floor, piano stool, first tuning after 4 weeks, cleaning, new Steinway rollers fitted, regulation and a 3 year warranty.		
	Part exchange of a Steinway model S Grand #290126		£7,500
		SUBTOTAL	£27,500
		VAT @ 20%	Margin scheme
		SHIPPING & HANDLING	
		TOTAL DUE	£27,500

Make all cheques payable to Besbrode Pianos Ltd

Account Number: 70073865

Sort Code: 40-27-15

If you have any questions concerning this invoice, contact Steven Leeming on +44 (0)113 2448344

Company Registered Number: 4322557

VAT Number: 789516764

Find us online:



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